

IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/13/2018

BOARD MEMBERS PRESENT: Debra J Thompson - Chair
Merrilyn Cleland
Geneal Thompson
Thomas E Grimsman
K Ryan Nave
Wendy S Rucker
Lindy High

BUREAU STAFF: Tana Cory, Bureau Chief
Julie Eavenson, Administrative Support Manager
Maurie Ellsworth, General Counsel
Joan Callahan, Legal Counsel
Allegra Earl, Technical Records Specialist I
Jennifer Carr, Technical Records Specialist I

The meeting was called to order at 8:00 AM MDT by Debra J Thompson.

OLD BUSINESS

PROPOSED RULES

Ms. Callahan advised the Board on issues for discussion for the proposed rules that had come up since the temporary rules had been published.

First, regarding the crossover hours, the Board clarified for licensees that those hours must be obtained in a licensed school to meet the educational requirements to obtain a license in a different profession. The Board also discussed whether the schools need to submit a specific curriculum or a written explanation on how and in what areas the schools would credit a licensee's training. After some discussion the Board determined that schools would need to submit a written explanation but not a curriculum.

Second, there was a request for clarification on the minimum number of student teaching hours to obtain an instructor license. The law requires a six month course which the prior Cosmetology Board defined in hours. The Board discussed it and agreed with defining the six month course as 900 hours.

Third, the Board discussed the Rule 325 for contiguous establishment licenses, and one difference between the previous cosmetology and barber requirements. The cosmetology requirement said that the contiguous establishment must be associated with a current primary establishment license. The barber requirement said the same, but it also required the primary shop to show proof that it meets the Board's safety and disinfection requirement. Ms. Callahan said that she reviewed previous applications for both Boards and said that there was no difference in the applications. Ms. Callahan said

that the proof required appeared to be contained in the affidavit which is also included in the current application. The Board agreed to proceed with the additional language.

Finally, the Board made updates to Rule 502 by changing the word “or” to “and” on some of the content areas.

Ms. Callahan asked the Board to review the tag lines for the unprofessional conduct rules. The Board approved the language.

Ms. Callahan noted updates to sections in the rules referring to a license where certificate also had been added.

PROPOSED LEGISLATION

The Board discussed the draft legislation for a hair design license, including eyelash extensions in the scope of practice of cosmetology and esthetics, and adding the option for the Board to write rules for mobile salons.

Ms. Cleland made a motion to have the Board Chair and Vice-Chair approve final drafts with Ms. Callahan’s language for the proposed legislation; to authorize the Bureau to submit the proposed legislation; and to have the Board Chair or designee meet with legislators to discuss the proposals. It was seconded by Ms. G. Thompson. Motion carried.

REVIEW WALLET CARD AND PROCESS FOR MAKEUP ARTIST

The Board reviewed a draft of the wallet size certificate for makeup artists.

Ms. High made a motion to approve the certificate for makeup artists. It was seconded by Ms. Cleland. Motion carried.

NEW BUSINESS

NOTIFICATION TO LICENSEES

The Board discussed sending a postcard to licensees letting them know when the proposed rules are published and where they can comment on them.

Ms. Cleland made a motion directing Bureau staff to draft a postcard letting licensees know when the rules are published, and to have it reviewed and approved by the Board Chair and the public member. It was seconded by Ms. Rucker. Motion carried.

Ms. D. Thompson left the meeting at 8:52 AM MDT.

EXECUTIVE SESSION

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. G. Thompson. The vote was: Mr.

Grimsman aye; Ms. Cleland, aye; Ms. High, aye; Ms. Rucker, aye; and Mr. Nave, aye. Motion carried.

Ms. G. Thompson left the meeting at 8:54 AM MDT.

Ms. Cleland made a motion to come out of executive session. It was seconded by Mr. Nave. The vote was: Mr. Grimsman, aye; Ms. Cleland, aye; Ms. High, aye; Ms. Rucker, aye; and Mr. Nave, aye. Motion carried.

APPLICATIONS

Ms. Cleland made a motion to approve the application for Sarah DeCamp and issue a makeup artist certificate. It was seconded by Ms. High. Motion carried.

Ms. Rucker made a motion to approve the application for Tasheica Duncan and issue a license. It was seconded by Ms. Cleland. Motion carried.

Ms. Cleland made a motion to approve the application for 901160442 pending receipt of additional information and review by the Board Chair. It was seconded by Ms. Rucker. Motion carried.

APPRENTICESHIP

Ms. Cleland made a motion to deny the application for Hong Lan Thi Le based on Idaho Rule 550.03 (d). It was seconded by Ms. Rucker. Motion carried.

SCHOOL APPLICATION

Ms. Cleland made a motion to accept the school application for Premiere Aesthetics Institute, LLC and issue a license. It was seconded by Mr. Nave. Motion carried.

EXECUTIVE SESSION

Mr. Nave made a motion that the Board go into executive session under Idaho Code § 74-206(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. High. The vote was: Mr. Grimsman aye; Ms. Cleland, aye; Ms. High, aye; Ms. Rucker, aye; and Mr. Nave, aye. Motion carried.

Mr. Nave made a motion to come out of executive session. It was seconded by Ms. Cleland. The vote was: Mr. Grimsman, aye; Ms. Cleland, aye; Ms. High, aye; Ms. Rucker, aye; and Mr. Nave, aye. Motion carried.

APPLICATIONS

Ms. Rucker made a motion to accept the apprentice application for Thi Nguyen. It was seconded by Mr. Nave. Motion carried.

PROPOSED RULES

Ms. Callahan presented language for the proposed rules regarding the written explanation that a school must submit to the Board regarding the credit and the remaining hours of instruction for a licensee seeking a license in another profession.

Ms. Cleland made a motion to approve that language with Board Chair review. It was seconded by Mr. Nave. Motion carried.

ADJOURNMENT

Ms. High made a motion to adjourn the meeting at 9:26 AM MDT. It was seconded by Ms. Rucker. Motion carried.

Debra J Thompson, Chair

Merrilyn Cleland

Geneal Thompson

Thomas E Grimsman

K Ryan Nave

Wendy S Rucker

Lindy High

Tana Cory, Bureau Chief